



Collin Intervention To Youth, Inc. VOLUNTEER APPLICATION

I. Personal Data:

Name: _____ Date: _____

Address: _____

City, State: _____ Zip Code: _____

Home Phone#: _____ Cell Phone#: _____

E-Mail address: _____

DOB (Optional): _____ Race (Optional): _____

If you are under 21, name of parent/legal guardian? _____

Emergency Contact Person:

Name: _____ Relationship: _____

Phone#: _____ Cell #: _____

II. Employment:

Employer: _____ Wk. Phone#: _____

Job Title: _____ Can you receive calls at work? _____

III. Type of Volunteer

_____ Individual _____ College Internship/Service Learning

_____ Member of Group - Name of Group: _____

_____ Group Leader - Name of Group: _____

School and Class _____

Instructor's Name: _____

Number of Hours required: _____ By what date: _____

_____ Scout Troop #: _____

Leader Name _____ Phone: _____

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IV. Time Commitment: What type of time commitment do you see yourself making?

- One-time project
- Regular Basis: How Often (weekly, monthly, etc.) _____
- Call when needed?

Availability: Circle the days and times that work best for you.

Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
Morning	Morning	Morning	Morning	Morning	Morning	Morning
Afternoon	Afternoon	Afternoon	Afternoon	Afternoon	Afternoon	Afternoon
Evening	Evening	Evening	Evening	Evening	Evening	Evening
Any	Any	Any	Any	Any	Any	Any

V. Facility Preference: Indicate three facilities in order of preference in which you would consider working. Working regularly with residents requires TB testing.

- Family Counseling Center
- Administrative Offices
- My Friends House
- Teen Shelter
- TRIPS Center

VI. Volunteer Opportunities: Listed below are many of our on-going needs. Indicate three areas of greatest interest, in order of preference.

Rock-n-Rollers (My Friends House-2 hour commitment any day)

Provide support to child specialists working with babies. This involves rocking, reading and singing to them and taking them outside on a stroll. Provide our youngest children with much needed social interaction to help in the development of trust and build the necessary framework for positive brain development.

Play Dates (My Friends House-2 hour commitment any day)

Provide support to child specialists working with toddlers-preschoolers. This involves positive interaction with individuals as well as working in small groups. Volunteers will assist in implementing developmentally appropriate activities designed to build a child’s self-esteem and help them feel loved and supported through the use of play.

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_____ **Dust bunnies** (All facilities- commitment varies, any day)

At My Friend’s House, this involves basic housekeeping duties from washing dishes and vacuuming to tidying bedrooms. It also involves assisting children with their daily chores and helping them develop these necessary life skills. At the Trips Houses, this involves occasional “deep cleaning” as the residents are responsible for most of the daily chores.

_____ **Suds & Duds** (My Friend’s House-2 hour commitment any day)

Mounds of laundry will need to be washed, dried and put away daily. It may also involve minor mending and keeping track of needed laundry supplies. Children may be involved in the folding and putting away of their laundry.

_____ **Admin Aces** (All programs-2 hour commitment any day)

We need help copying, filing, typing, creating spreadsheets, organizing and general support for our staff.

_____ **Nail biters** (Maintenance) (All facilities-commitment varies)

Work as needed at the facilities to paint, decorate, make minor repairs, mow the yard, rake the leaves, or clean the shelter pool. List the tasks that you would be willing to do. Do you have any special skills (exp. carpentry, plumbing, electrical, etc.)?

_____ **Donation Dudes and Divas** (All programs-2 hour commitment any day)

Organizes and inventories types and quantities of stored clothing and other resources being collected for residents. May pick up large donations with your vehicle or by accompanying our staff with CITY House transportation. Works with Gifts Coordinator as needed.

_____ **Grocery & Errands Guys and Gals** (My Friend’s House-2 hour any day)

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Grocery shops for fresh fruits and vegetables and consumable products. On occasion children can join you to help pick out groceries and learn about nutrition, food groups, and money management. There will also be needs to run minor local errands to pick up items.

_____ **Homework Hounds** (Tutoring): (My Friend's House, Teen Shelter and TRIPS)

Provide tutoring or being available to answer questions during homework time. The actual time of homework help will be decided when the shelter starts functioning. For the teen groups, it is set at 5:00 PM to 6:00 PM.

_____ **Pot Stickers** (Meals) (TRIPS, weeknights or weekends)

The kids really appreciate a home-cooked meal. Dinner can be made at home and dropped off or cooked in our kitchen. Or you could treat the residents and staff to a dinner out. A professional cook will make My Friend's House meals.

_____ **M & M's** (Meal Manners Mentoring at My Friend's House-1 hour any day):

Provide support to child specialists during mealtime. Adults will model appropriate meal behavior and encourage social time at dinner. They will also assist with family style meals and encouraging children to eat and try new things.

_____ **Birthday Buddies** (My Friend's House-3 hour commitment)

My Friend's House will have monthly celebration for all children who have a birthday that month. Volunteers should be able to provide cake, ice cream, party favors, tablecloths, plates and napkins. All parties will take place on a Saturday and be held at My Friend's House.

_____ **Life Skills Training** (Teen Groups and TRIPS-commitment varies)

Life skills' programs include group presentations as well as small group or individual support. Topics may include finance, career education, household living, personal care, transportation/auto care, housing, goal setting, etc.

_____ **Summer time Lifeguards** (Teen shelter-2-3 hour commitment any day)

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We require Red Cross certified lifeguards age 21 or over. If you meet those qualifications, please consider volunteering a couple of hours in the summer months. Or you could sponsor qualified lifeguards from another source.

_____ **Sponsor a resident activity** (All programs)

Sponsor an outing such as bowling, Whirly Ball, going to a movie, visiting a museum, hosting a party or a barbeque, you name it. If you have an idea, share it with us here:

_____ **Sponsor a donation drive** (All programs)

After discussing agency needs with the Gifts Coordinator, organize a drive for items off our wish list at your place of worship, business, school, or neighborhood.

_____ **Special Events/Projects**

We participate in many events that require extra manpower for the planning and execution of the event.

_____ **Community Outreach Team**

Support our outreach team as we attend a variety of community events. This requires a desire to interface with the public and may require staffing a booth at a special event.

_____ **Speaker's Bureau**

Join our Speaker's Bureau as we make presentations to large and small groups throughout the community.

_____ **Auxiliary Committee**

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Participate with other volunteers on a monthly basis to accomplish special onetime projects such as stuffing newsletters, etc.

_____ **Other**

Do you see any other capacity in which you could volunteer at CITY House? Please tell us:

V. References

Please list personal or professional references that can vouch for your character and can be reached during normal business hours. References should not include family members.

1. Name: _____ Email: _____

Employer: _____ Phone: _____

Relationship to applicant: _____ Alternate Phone: _____

2. Name: _____ Email: _____

Employer: _____ Phone: _____

Relationship to applicant: _____ Alternate Phone: _____

VI. Orientation: CITY House requires all volunteers attend an orientation prior to volunteering. It is usually held on a Saturday from 9 am to 1 pm.. The cost to attend training is \$20.00. Contact the Director of Volunteer Services to confirm the date and time of a session convenient for you.

VII. TB Test: CITY House requires all volunteers obtain a TB test. This can be obtained privately from your doctor’s office or at CITY House’s orientation for no additional charge.

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VIII. Criminal Background Check: CITY House licensing requirements mandate we conduct a criminal history background check on all volunteers. Volunteers are disqualified from working at CITY House if they have charges pending or have admitted

guilt or been found guilty of committing a felony or Class A and Class B misdemeanors

(excluding traffic violations). Appropriate forms will be completed at orientation. I certify I have made no misrepresentations in this application nor have I withheld information in my statements and answers to questions. I give my permission for this information to be verified, including a criminal background check. Any misrepresentation may cause my application to be rejected.

Volunteer Signature

Date

Staff Signature

Date